

PRIVACY STATEMENT

At ScreenCheck Australia we recognise that privacy and security of personal information is important to our customers.

We respect the confidentiality and security of your personal information and we are committed to protecting it at all times.

1. Collection of your personal information

ScreenCheck Australia only collects such personal information as is necessary to manage your account and to communicate with you.

2. Use and Disclosure of Supplied Data and Information

At no stage do we need to disclose your personal or Supplied information to other Groups entities and/or third parties.

- Data you supply is used purely in the production process of personalising your card orders;
- Data is deleted from our system once it has been used to produce your card order;
- ScreenCheck Australia provides a confidential mailing service, maintenance of our information technology systems, and confidential printing of your standard documents and correspondence;

3. Staff Confidentiality

As ScreenCheck Australia trades in a highly competitive and specialised field, we are obliged to take all reasonable measures to ensure that persons who work and visit the company treat the information that they may hear, see or experience, during the course of their stay, with the utmost discretion and confidentiality.

All staff accept and agree to the terms that they may become privy to confidential information and are required to treat this information with the highest degree of confidentiality and will not relay it in any shape or form to any third party during or after being employed by this company.

4. Access to your personal information

You may request access to the personal information that we hold about you by contacting us directly, ScreenCheck Australia at PO Box 840 Melrose Park SA 5039.

You may only make requests for access to your personal information.

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Our privacy statement may be updated from time to time, as we strive to improve the standard of service we provide to you.